

## Fee Refund Request Form

<b>Full Name</b>		<b>Date of Birth</b>	
<b>Course</b>			
<b>Commencement date</b>			
<b>Contact number</b>		<b>Email address</b>	

**I wish to apply for course fee refund**

<b>Reason:</b>	
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<b>Declaration:</b>			
<input type="checkbox"/> I have read and understood the Fee, Charges and Refund Policy.			
<input type="checkbox"/> I have attached all the supporting documents (if applicable).			
<input type="checkbox"/> If approved, please credit the refund amount into my nominated bank account as below.			
<b>Account Name</b>			
<b>Bank Name</b>			
<b>BSB</b>		<b>Account number</b>	
<b>Signature</b>		<b>Date</b>	

For office use only			
<b>Refund approved</b>	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<b>Refund Amount</b>
<b>Notes/ Comments</b>			
<b>Approved by</b>			
<b>Signature</b>		<b>Date</b>	